

## Getting Started with TaxNotes

First, register with TaxNotes:

- 1) Go to [taxnotes.com](https://www.taxnotes.com). From the top, click 
- 2) On the next screen, when the screen refreshes, enter your email address, click next:

- 3) You'll be taken to a new page to set up your profile and password. Save your changes. You will receive a confirmation email.
- 4) Go to [taxnotes.com](https://www.taxnotes.com) and sign in with your email address and the password you just set.

If you have any difficulties with these steps, please go to <https://www.taxnotes.com/support>.

After registration we suggest logging in directly through [www.taxnotes.com](https://www.taxnotes.com) (outside of the Proxy) as it may cause some pages to be blocked.

Once you've registered, you'll begin receiving your daily and weekly emails:

- You'll receive a daily tax news and documents email Monday – Friday mornings. On Monday mornings you'll also receive an email for each weekly magazine in your subscription.
- You can choose to receive Monday's news on Saturday and what time you receive your emails.
- You'll also receive emails announcing breaking tax news ("Latest News").

You can edit your emails by going to My Tax Notes > Manage Email Subscriptions:

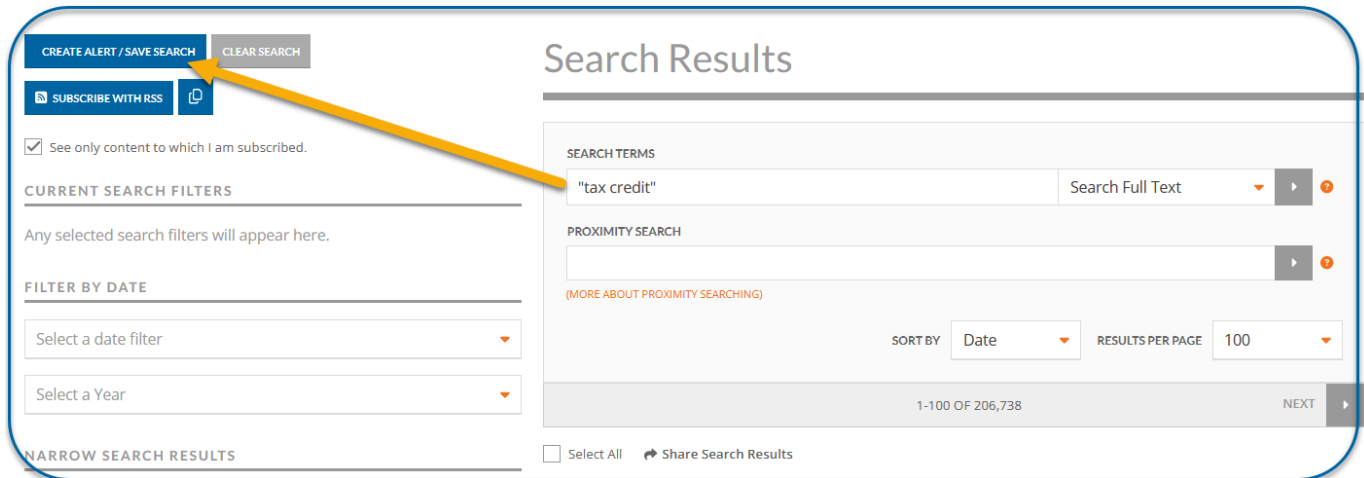
## Setting Alerts on TaxNotes.com

You can set alerts to get updates on topics of interest to you, either daily or weekly.

First, run a search on the topic you want to track using the search box (1), the advanced search template (2), or the click-through menus (3).



On your Search Results page, look for the blue box on the left to create your alert.



User Guides, coverage docs, and how-to videos are available in our [Help Center](#).

For legal research assistance or requests for training sessions, email [research.help@taxanalysts.org](mailto:research.help@taxanalysts.org).